

Needels Supply

444 Wacouta Street, St Paul, MN 55101-2399

Phone (651) 227-8331 Fax (651) 227-2453

Washroom Sanitation Procedure

Very Important: Wear **rubber gloves** while cleaning and rinsing washroom fixtures. Do Not mix chemicals together!!!! Measure cleaners as per the instructions using a **1-ounce pump**.

- 1) Place **Yellow Wet Floor Sign** at entrance of washroom.
- 2) Using a **Duralon Toilet Bowl Swab**, force water over the toilet bowl trap to reduce the amount of water in the bowl. Pour a few ounces of **bowl cleaner** on the swab and apply thoroughly to inside of bowls and urinals. Let product dwell and proceed to the next step (be sure to wipe up any spilled chemical).
- 3) Empty all **waste receptacles** including **sanitary napkin disposal units**. Pickup loose paper, **dust mop** entire floor of washroom including behind toilet stools. Remove **urinal screens** from urinals.
- 4) Using a solution of 2 ounces of **Ful-Trole 64** per gallon of water, damp wipe all walls, doors, partitions, ledges, dispensers, trim and hardware with **Scour and Sponge Pad**. Wipe dry and polish with a **Needels Industrial Wiper**.
- 5) Clean all surfaces of sinks and faucets with the proper solution of **Ful-Trole 64, Super Staph Trole 256 or PTE Cleaner** with a **scour and sponge pad**. Rinse all surfaces thoroughly with clear water and wipe dry with a **Needels industrial wiper**.
- 6) Using **Clear Glass Cleaner** in a **pistol grip spray bottle**, clean all mirrors and glass. Wipe dry and polish with a **Needels Industrial Wiper**.
- 7) Return to toilet bowls and urinals and wash the insides with **Duralon Toilet Bowl Swab** to clean and remove any stains or spots. Wash surface of toilet bowls, toilet seats and urinals using **duralon toilet bowl swab**. Flush urinals and toilets after cleaning. Replace **urinal screens** in urinals.
- 8) Rinse outside surfaces of toilet bowls, toilet seats and urinals with clean water and then wipe dry with a **Needels Industrial Wiper**.
- 9) Refill **soap dispensers, paper products dispensers, deodorizer cabinets, and sanitary napkin and tampon vendors**.
- 10) Wet mop the floor using 2 ounces of **Ful-Trole 64** per gallon of water, including behind toilet stools. Let solution remain on the floor for 10 minutes to properly disinfect the floor. Wring out **wet mop head** and mop up excess cleaning solution.
- 11) Remove **Yellow Floor Sign** from washroom entrance after floor is dry.
- 12) Clean and store all equipment properly when finished. Rinse out **wet mop head** in clean water, rinse out **mop bucket** and **wringer** with clean water. DO NOT leave water in mop bucket.

Turn sheet over for “Did you remember items”

Did You Remember?

- Restroom/Toilet Bowl Swab Caddy
- Duralon Toilet Bowl Swab
- Scour & Sponge Hand Pad
- 32oz Plastic Bottles with Pistol Grip Sprayers, with proper cleaning product label
- Wet Mop Bucket
- Wet Mop Wringer
- Wet Mop Handle
- Wet Mop Head
- Needels Industrial Wipers
- Rubber Gloves Reusable or Disposable type
- Dust Mop Head, Handle and Frame 18"-24"-36" Larger & Smaller Sizes Available
- Counter Brush and Dust Pan
- One ounce Pump
- Double Bucket Carry Caddy
- Ful-Trole 64 or Super Staph Trole 256 Disinfectant Cleaner
- Needels Magic Scale Remover, 950 Bowl Cleaner, 2300 Bowl Cleaner or
- Fresh 100 Bowl Cleaner
- Needels PTE
- Clear Glass or Clear Reflections Window Cleaner
- Paper Towels
- Toilet Paper
- Sanitary Vending Products (Sanitary Napkins, Tampons, Disposal Bags)
- Hand Soaps
- Urinal Blocks and Screens
- Deodorizers-Wall Units, Urinal and Toilet Blocks
- Yellow Wet Floor Signs
- Mirror for Checking Under Toilet Stools Water Outlets